

Thomas Memorial Library

Minutes of April 16, 2015

DRAFT

In Attendance:

Ken Piper, Chair, Gil Brennan, Martha Palmer, Judith McManamy, RuthAnne Haley, Trustees, Jay Scherma, TML Director

Absent:

Lee Rutty and Julia Bassett Schwerin, Trustees, and Patty Grennon, Town Council Liaison

Call to order: 6:35

In the absence of the Secretary, RuthAnne Haley took the minutes for the meeting.

- Minutes from the March 19, 2015 meeting were approved.
- The Director's report was presented and was followed with some discussion. A date needed correction, but there were no questions.
- The committee was updated on the library building and told that some of the original plans were adjusted due to cost, such as less expensive light fixtures and finishes. One item of particular concern that was cut (or excluded) was disappointing to the Board. The old library had a transfer switch so that town-owned generators could be brought in as necessary, and the board members were all surprised (chagrined) the new building would not have the same protection. According to the Director the switch and generator were not cut so much as they were not included. The Facilities Manager (Greg Marles) and the Director realized they had not been included and asked to include them. The Board agreed that community has made a great investment in establishing a new library, with new contents, and the potential to be used during an emergency. The Board made a recommendation to the Director to ask the Town Council to add the by-pass switch if at all possible. The expected completion date of the new/renovated building is Dec 15, 2015.

- The Use Policy was edited, changes were reviewed and discussed. Motion to approve with previously approved cell phone use passed unanimously and will be forwarded to the Town Council.
- Ken presented the recommendations for Electronic Information Policy revisions from the sub committee. Since a few members were absent, further discussion/decisions will take place at the next meeting.
- Confirmation of next meeting: Thursday, May 21, 2015 @ 6:30 P.M.
- Adjournment: 7:45

Citizen Participation at Meetings & Workshops TMLBoT Meetings and workshops: The purpose of the monthly meeting and the occasional workshop is primarily for the Board of Trustees to conduct the business of the Board in accordance with its Charter and by-laws. Prior to Board discussion on any item, members of the public may speak on each agenda item for not more than three minutes each and up to a total of 15